



ASSAM TOURISM DEVELOPMENT CORPORATION LIMITED
ASOM PARYATAN BHAWAN (4TH FLOOR)
A.K.AZAD ROAD, PALTANBAZAR, GUWAHATI -781008
PHONE NO. (0361) 2633654, FAX: (0361) 2738620
An ISO 9001:2008 Certified Organization (Quality Management System)



No. ATDC/3540/2023/

Date: 24.07.2023

DETAIL NOTICE INVITING BID (E-Procurement Notice) 25

1) Managing Director, Assam Tourism Development Corporation Ltd., Paltanbazar, Guwahati – 8 invite bid in two bid system for "**Designing & Printing of Coffee Table Book**". Details of the Bid may be seen at e-procurement portal : www.assamtenders.gov.in and ATDC portal : www.assamtourisonline.com from **11.00 A.M. of 26.07.2023 to 2.00 P.M. of 14.08.2023.**

The Bidders must be registered with the E-tendering system (ETS) of the Govt. of Assam (Website : <http://assamtenders.gov.in>).

2) a) Online submission of Technical and Financial Bid are mandatory. Manual submission (without online submission) of bid will be considered as non-responsive. Bidders are to submit the required papers for technical bid by scanning and uploading the same before the expiry of the sequence "Tender Download" in the activity schedule mentioned below at Sl.6.

b) Submission of Price / Financial Bid manually will be treated as non responsive.

3) The Bidder has to submit a Cost of Bid through net banking or RTGS/NEFT as per office memorandum no.FEB.269/2017/27 Dtd.21/08/2019

4) The Bidder has to submit a Bid Security through net banking or RTGS/NEFT as per office memorandum no.FEB.269/2017/27 Dtd.21/08/2019

5) The activity schedule for tendering process of the above mentioned packages shall be as per the schedule shown below :-

Sl.No.	Schedule	Start Date	Start Time	End Date	End Time
1	Publishing Date	26.07.2023	10.00 A.M.	--	--
2	Bid Download	26.07.2023	11.00 A.M.	14.08.2023	2.00 PM
3	Pre Bid meeting date	01.08.2023	12.00 Noon	--	--
4	Bid submission date	26.07.2023	11.00 A.M.	14.08.2023	2.00 PM
5	Technical Bid opening date	16.08.2023	1.00 PM	--	--
6	Financial Bid opening date	Will be intimate letter			
7	Tender Committee Meeting	As fixed by Authority			
8	Letter of Acceptance	Within 3 days after Tender Committee	---	---	---
9	Final Work Order	After signing / Acceptance of the Tender Agreement	---	---	---
10	Work started	Within 7 days after Final Work Order	---	---	---

6) A pre-bid meeting will be held on **01.08.2023 at 12.00 Noon** at the office of the Managing Director, Assam Tourism Development Corporation Ltd., A.K. Azad Road, Paltanbazar, Guwahati – 8, to clarify the issues and to answer questions on any matter that may be raised.

7) Original copy of the following documents must be submitted on **14.08.2023 upto 2.00 PM** at the office chamber of the undersigned.

a) Power of Attorney for signing the Bid.

b) Original copy of Banker Certificate for Credit facility.

8) A hard copy of the technical bid submitted online is to be submitted on 14.08.2023 upto 2.00 PM for evaluation purpose. For any discrepancy between the online bid and the hard copy of the bid, the online bid will govern and will be considered for evaluation.

9) Bidders have suggested to submit the Form of Bid and the BOQ only on online. If the bidders submit the Form of Bid and the BOQ as hard copy, their bid will be declared non responsive.

10) Bidders are advised to scan their Technical papers at 100 dpi (In Black & White mode) in pdf format for multiple pages with maximum file size of 5MB. If numbers of pages exceeds, the bidders are advised to create multiple files and upload the same in "Upload Additional Document" stage.

11) Bidders Minimum Qualification Criteria:

i. Experience of having successfully completed similar works during last 7 years.

a) Three nos. of completed works costing not less than the amount equal to Rs. 1.05 Lakh

Or

b) Two nos. of completed works costing not less than the amount equal to Rs. 2.00 Lakh

Or

c) One no. of completed work costing not less than the amount equal to Rs. 4.05 Lakh

ii. The Bidder should have average annual financial turnover amounting to Rs. 15.00 Lakh during the last 3 consecutive years.

iii. Bidders must submit Audited Balance sheet in support of his financial credentials, for the last 5 (five) years.

12) Bidders should quote rates considering the latest Govt. order / circular / notification on G.S.T.

13) The Managing Director, ATDC Ltd., reserves the rights to cancel any Bid or all the Bids submitted by Bidders without assigning any reason.

14) Bidders who do not fulfill the requirements need not participate in the Bid process.

15) If the office happens to be closed on the date of receipt of the Bid / Hard copy as specified, the Bid will be received and opened on the next working day at the same time & venue.

Memo No. ATDC/3540/2023


Copy to:

- 1) M/s. Web.Com, Voltas Building, Chandmari, Guwahati-1 for information & necessary action.
- 2) Notice Board.
- 3) Master file.


Managing Director,
Assam Tourism Dev. Corpn. Ltd.

Date: 24.07.2023

25


Addl. General Manager,
Assam Tourism Dev. Corpn. Ltd.